

FirstMT.com Statement of Privacy

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First Medical Transcription Corporation offer's several Medical & healthcare related services through their web site named firstMT.com. In this document firstMT.com represent the website as well as First Medical Transcription Corporation.

At firstMT.com, we are committed to protecting your privacy and to developing technology that gives you the most powerful and secure online experience related to medical technology. You can travel through most of our site without giving us any information about yourself. But sometimes we do need information to provide services that you request, and this statement of privacy explains data collection and use in those situations. This privacy statement explains data collection and use practices of firstMT.com; it does not apply to other online or offline firstMT.com sites, products or services. Please read the complete firstMT.com privacy statement.

Collecting your Personal Information

We will ask you when we need information that personally identifies you (personal information) or allows us to contact you. Generally, this information is requested when you are registering before entering a contest, ordering e-mail newsletters, joining a limited-access site, signing up for an event, or when purchasing and registering firstMT.com products. Personal information collected by firstMT.com.com often is limited to e-mail address, language, country or location, but may include other information when needed to provide a service you requested.

For example: If you choose a service or transaction that requires payment, such as making a purchase, we will request personal information necessary for billing and/or shipping, such as: name, address, telephone number, and credit card number.

When you buy and install a new product, we may ask you to register your purchase electronically. When you do, we keep this registration information on file with any information you've already given us on previous visits to our Web site. This is considered your personal profile.

firstMT.com uses username and passwords as its authentication service. This allows you to access your personal information at firstMT.com, plus execute secure transactions other participating firstMT services, by signing in with your unique username and a password. When you register with us, your personal profile may have been created.

If you ever want to review or update your profile, simply email us at info@firstmt.com with your revised personal information. We'll ask you to disclose your firstMT.com username and verify some other security information so that only you can alter your profile.

Use of your Personal Information

We use your personal information for the following purposes:

- To make the site easier for you to use by not making you enter your personal information more than once.
- To deliver services that you request or purchase.
- To help you quickly find software, services or information on firstMT.com.
- To help us create and publish content most relevant to you.
- To alert you to product upgrades, special offers, updated information and other new services from firstMT.com.

We occasionally hire other companies to provide limited services on our behalf, including packaging, mailing and delivering purchases, answering customer questions about products or services, sending postal mail and processing event registration. We will only provide those companies the information they need to deliver the service, and they are prohibited from using that information for any other purpose.

firstMT.com may disclose your personal information if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on firstMT.com or the site; (b) protect and defend the rights or property of firstMT.com and its family of Web sites, or (c) act in urgent circumstances to protect the personal safety of users of firstMT.com, its Web sites, or the public.

Your information may be stored and processed in the United States or any other country in which firstMT.com or its affiliates, subsidiaries or agents maintain facilities, and by using this site, you consent to any such transfer of information outside of your country.

Control of your Personal Information

When you register, or otherwise give us personal information, firstMT.com.com will not share that information with third parties without your permission, other than for the limited exceptions already listed. It will only be used for the purposes stated above.

firstMT.com occasionally allows other companies to offer our registered customers information about their products and services. If you do not want to receive these offers, you should email us at info@firstMT.com, otherwise we assume that you have stated "firstMT.com partners can send me information about their services or products."

firstMT.com.com may send out periodic e-mails informing you of technical service issues related to a product or service you requested. You will not be able to choose to unsubscribe to these mailings, as they are considered an essential part of the service you have chosen.

Access to your Personal Information

We will provide you with the means to ensure that your personal information is correct and current. You may review and update this information at any time by sending an email request. You can:

- Change personal information you have already given us at firstMT.com.
- Tell us whether you want firstMT.com.com to send you marketing information.
- Choose whether you want third parties to send you their offers by postal mail.
- Subscribe, or cancel subscriptions, to newsletters about our services and products.

Security of your Personal Information

firstMT.com.com strictly protects the security of your personal information and honors your choices for its intended use. We carefully protect your data from loss, misuse, unauthorized access or disclosure, alteration, or destruction.

Your personal information is never shared outside the company without your permission, except under conditions explained above. Inside the company, data is stored in password-controlled servers with limited access.

Outside firstMT.com, you also have a significant role in protecting your information. No one can see or edit your personal information without knowing your username and password, so do not share these with others.

Protection of Children's Personal Information

The firstMT.com.com site does not publish content that is targeted to children. However, if you are concerned about your children providing firstMT.com any personal information without your consent, contact us via email & let us know about potential incidences.

- **Use of Cookies**

To ensure we are publishing content customers need and want, firstMT.com.com collects site-visitation statistics using cookies. We only use this information in aggregated form and only use site-visitation statistics for improving our site.

When someone visits the site, a cookie is placed on the customer's machine (if the customer accepts cookies) or is read if the customer has visited the site previously.

Web beacons, also known as clear gif technology, or action tags, assist in delivering the cookie. This technology tells us how many visitors clicked on key elements (such as links or graphics) on a firstMT.com.com Web page. We do not use this technology to access your personally identifiable information on firstMT.com; it is a tool we use to compile aggregated statistics about firstMT.com.com Web site usage. We may share aggregated site statistics with partner companies but do not allow other companies to place clear gifs on our sites.

firstMT.com also uses cookies in connection with the use of your authenticated account on the firstMT.com.com Web site as explained above.

If you choose to not have your browser accept cookies from the firstMT.com.com Web site, you will be able to view the text on the screens, however you will not experience a personalized visit nor will you be able to subscribe to the service offerings on the site.

If you have questions regarding this statement, you should first contact info@firstMT.com.com.

Changes to this Statement

firstMT.com.com will occasionally update this privacy statement. When we do, we will also revise the "last updated" date at the top of the privacy statement. For material changes to this Statement, firstMT.com.com may notify you by placing prominent notice on the Web site.

Contact Information

firstMT.com welcomes your comments regarding this Statement of Privacy; please contact us by [e-mail](#), or postal mail.

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